

## **Position Title: NNEMS Fellowship**

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**Sponsor:** Environmental Protection Agency  
National Network for Environmental Management Studies (NNEMS)

**Location:** EPA Regional Offices across the country

**Employment Dates:** Full time during the summer or part time throughout the school year.

### **Background:**

In recognition of the growing interest in environmental issues and careers, the U.S. Environmental Protection Agency (EPA) established the National Network for Environmental Management Studies (NNEMS) Fellowship Program in 1986 to encourage students to pursue environmental careers. The NNEMS program is a comprehensive fellowship program that provides undergraduate and graduate students an opportunity to participate in a fellowship project that is directly related to their field of study. The NNEMS program is sponsored by EPA's Office of Environmental Education.

### **Purpose:**

The purpose of the NNEMS program is to:

- ✧ Provide students with practical research opportunities and experiences in an EPA office or laboratory;
- ✧ Increase public awareness and involvement in environmental issues;
- ✧ Encourage qualified individuals to pursue environmental careers;
- ✧ Help defray the costs associated with the pursuit of academic programs related to the field of environmental protection, such as pollution control, science, engineering, technology, social science, and specialty areas.

### **Position Description:**

Under the NNEMS program, a range of fellowship activities are offered to help students enhance their knowledge of environmental issues, as well as to refine their professional skills. Each year, the NNEMS program offers approximately 50 research projects, developed and sponsored by EPA Headquarters in Washington, D.C. and in EPA's ten regional offices throughout the U.S. The projects are specifically narrow in scope, allowing students to complete the research project while working full-time at EPA during the summer or part-time during the school year. Typically, the research is conducted at an EPA office or laboratory, although other arrangements can be made in certain circumstances.

Detailed descriptions of the research projects are provided in the NNEMS Catalog for 2003. The catalog is available online at [www.epa.gov/enviroed/students.html](http://www.epa.gov/enviroed/students.html). Copies of the catalog are also distributed to NNEMS coordinators at several hundred colleges, universities, and other organizations. The research projects are organized among five key areas:

- ✧ • Environmental Policy, Regulation, & Law
- ✧ • Environmental Management & Administration

- ✧ • Environmental Science
- ✧ • Public Relations and Communications
- ✧ • Computer Programming & Development

**Eligibility:**

A NNEMS fellowship is available to any undergraduate or graduate student who is:

- ✧ A citizen of the U.S., its territories or possessions, or lawfully admitted to the U.S. for permanent residence
- ✧ Enrolled for academic credit at an accredited educational institution\*
- ✧ Pursuing an educational program directly related to pollution control or environmental protection for the duration of the fellowship.

Applicants must meet each of the requirements listed above, as well as the appropriate requirements for undergraduate and graduate students listed below.

*Undergraduate Students*

- ✧ 3.0 cumulative grade point average (GPA) based on a scale of 4.0
- ✧ Completion of at least four courses related to the field of environmental studies admitted to a graduate program.)

*Graduate Students*

- ✧ Currently enrolled in a graduate program or can provide proof of admittance to a graduate program
- ✧ Completion of one semester of graduate work, or at least four undergraduate courses related to the field of environmental studies.

*Please note: The following types of students are not eligible for a NNEMS fellowship:*

- ✧ Federal employees, including those who are on leave without pay status.
- ✧ Undergraduate and graduate students who will graduate before the NNEMS fellowship is completed. (Students who complete their undergraduate studies before the end of a fellowship may apply if currently enrolled or admitted to a graduate program.)

**Selection of Fellows:**

NNEMS fellowships are awarded annually on the basis of EPA's request for applications. Each application submitted for a specific research project will be reviewed and evaluated by EPA based upon specific criteria described in the NNEMS Catalog for 2003. Such evaluation criteria may include, but not be limited to, an evaluation of the following factors:

- ✧ Relevancy of the student's academic studies to the EPA research project
- ✧ Student's understanding of the proposed EPA research project subject matter
- ✧ Classroom and or work experience of the student as it relates to the research project
- ✧ Leadership skills, written communication skills, and demonstrated success at working well in an office, laboratory, or field environment, as appropriate to the project
- ✧ Potential for success, as reflected by academic records, letters of reference, and other relevant information

**Compensation:**

Recipients of NNEMS fellowships receive a stipend based on the student's level of education and the duration and location of the project.

**Application Information:**

Complete application information and materials can be obtained from career service centers (or the equivalent thereof) at participating universities, colleges, and other organizations. Application material and information are also available on line at [www.epa.gov/enviroed/students.html](http://www.epa.gov/enviroed/students.html) or by contacting EPA.

Students who are interested in applying for a NNEMS fellowship must submit four complete application packages (one original and three copies) that include:

- ✧ A completed NNEMS Application Form
- ✧ A résumé
- ✧ An official college transcript
- ✧ A letter of reference from a professor or advisor
- ✧ A completed NNEMS Disclosure and Waiver Statement
- ✧ Verification of enrollment in graduate school if applicant is a graduating senior

\* The 2-or 4-year college, university, or distance learning institution must be accredited by a regional or national accrediting

**Additional Fellowship Information:**

Please contact:

NNEMS Fellowship Program  
Tetra Tech EM Inc.  
1881 Campus Commons Drive, Suite 200  
Reston, VA 20191  
Telephone: (800) 358-8769

OR:

Ms. Sheri Jojokian  
Office of Environmental Education (MC 1704A)  
U.S. Environmental Protection Agency  
1200 Pennsylvania Avenue, NW  
Washington, DC 20460  
Telephone: (202) 564-0452  
OR:

Visit EPA's Office of Environmental Education web site at:

[www.epa.gov/enviroed/students.html](http://www.epa.gov/enviroed/students.html)