

Delaware State 4-H Camp

Counselor Job Description

Qualifications

1. Must be 18 years of age or older and a High School graduate
2. Demonstrate a desire and ability to work with youth in an outdoor and group living situation
3. Ability to communicate effectively with supervisors, peers, and youth
4. Should exhibit enthusiasm, patience, self control, adaptability, and a sense of humor.

Major Duties and Responsibilities

1. Provide a safe and secure environment where all youth are encouraged to learn and develop positive leadership and social and life skills.
2. Serve as a positive role model for youth by upholding all rules and regulations stated in the Delaware 4-H code of conduct; including but not limited to the use of proper language, and acting in a moral and ethically responsible manner.
3. Set an example for all campers in areas of: punctuality, hygiene and appearance, camp duties, sportsmanship, and table manners.
4. Attend all pre-camp trainings and meetings. While in camp attend and arrive on time to all meetings.
5. Work cooperatively with co-counselors and 4-H staff to develop and implement a quality 4-H camping experience for all youth involved.
6. Take full responsibility for all camp duties including class preparation and clean-up, cabin duties, and any other special assignments ex. Mail call, song leader.
7. Complete a daily report at the close of each day; complete incident reports as issues occur and complete a follow-up within 24 hours of the event.
8. Observe and obey all emergency procedures as stated in the Delaware State 4-H Camp Staff Training Manual.
9. Follow camp rules pertaining to the use of tobacco, drugs, alcohol, weapons, and medications.
10. Encourage respect for all camp equipment, facilities, and personal property.
11. Please turn in all medications, keys, cell phones, pagers, etc to 4-H staff by 9:00am on Monday morning.
12. Remain in cabin from lights out until 6:00am the following morning. Counselors may leave their cabins for 15-20min each evening after all campers are settled and the cabin is quiet. The dining hall, rec hall, and bath house are accessible to counselors at this time. Any phone calls or showers must be completed in this time.
13. Have a "Camper First" attitude; focus on completing responsibilities first and having fun second. Remember camp is for the campers!

Adapted from:

Ohio State Camp Whitewood Board Policy Handbook, <http://www.ag.ohio-state.edu/~wwood4h/daycmp.htm>

Kansas State University <http://www.oznet.ksu.edu/Ellis/4-HHandouts/4-HCamp/CounselorJobDescription05.pdf>

Washington State University 4-H Camp Corneret <http://whatcom.wsu.edu/4-H/camp/jobdesc.htm>

Delaware State 4-H Camp Staff Training Manuel