

## *Information for Preparing Proposals*

**University IRS number:** 51-6000297  
**University DUNS Number:** 05-900-7500  
**Congressional District:** DE-001 or DE-ALL

**Address:** University of Delaware  
Research Office  
210 HULLIHEN HALL  
University of Delaware  
Newark, DE 19716  
(302) 831-2136 (phone)  
(302) 831-2828 (fax)

### **Authorized organizational representative:**

- If proposed **first-year** funding is under \$250,000, use Katherine M. Lyons (Contract and Grant Administrator) as the Authorized Institutional Representative.
- If proposed **first-year** funding is \$250,000-\$500,000, use Trudy M. Riley (Manager) as the Authorized Institutional Representative.
- If proposed **first-year** funding is \$500,000-\$1,000,000, use Cordell M. Overby (Associate Provost) as the Authorized Institutional Representative.
- If proposed **first-year** funding is \$1,000,000-\$2,000,000, use Dan Rich (Provost) as the Authorized Institutional Representative.
- If proposed **first-year** funding is over \$2,000,000, use Patrick T. Harker (President) as the Authorized Institutional Representative.

E-mail for Electronic Award Notifications [udelaware-awards@udel.edu](mailto:udelaware-awards@udel.edu)

**Salary increments:** Increase salaries by 4.0% per year

### **Fringe benefit rates:**

Faculty/professionals	34.0%
Staff	52.0%
Graduate students	4.0%
Others (miscellaneous wages)	8.0%
Students (full-time academic year)	0%
Students (summer)	8.0%

**Minimum Grad Stipend for 2008-2009** - \$1,622 per month or \$19,464 for 12 months

### **Tuition:**

Out-of-state 2008-2009:	\$20,260 (increase 4.0% per year)
In-state	\$7,780 (increase 3.0% per year)

(Note: Tuition is waived for graduate students earning at least the minimum stipend.)

### **Most Common Indirect Cost Rates:**

AG Federal or Industry Research	29.2%
DBI Federal or Industry Research	53.0%
AG State Research	27.0%
Federal or Industry Service	39.2%
State Service	32.0%
USDA NRI	25.0%